



ID: 30007

Title: Office/Dental Assistant

Pay Rate: Hourly Wage, Commensurate With Experience

**Job Description:**

American Business Consulting (ABC), an ADA-registered Practice Management Consulting Group, is one of the nation's fastest-growing providers of business solutions for Dentists and Dental Specialists. In addition to offerings such as advertising, recruitment, and practice transition advising, we feature turn-key practice start-ups and expansions for new and existing practitioners. Currently, we are seeking an Office/Dental Assistant for a client in New Orleans, LA.

The Assistant will be responsible for assisting the client doctor in performing administrative duties and providing clinical care to patients. Capable of assisting a variety of procedures. Should have lab experience as well. Comfortable working around children. Competency in the use of a variety of computer hardware and software systems, including EagleSoft.

**Qualifications and Requirements include:**

High School Diploma required.

Associate's or Bachelor's Degree preferred.

Bilingual (Spanish) preferred.

Ability to take direction from doctors essential.

**Education:** High School Diploma required, College degree preferred. Completion of a dental assisting certification program required.

**Location:** New Orleans, LA

**Employment Status:** Permanent/Part-Time

Please apply by sending a current CV to [info@proabc.com](mailto:info@proabc.com), subject "Job ID 30007"